

**PROTECTION AND USE OF
PERSONAL DATA BY RANSA**

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1. WHO IS RESPONSIBLE FOR THE PROCESSING OF MY PERSONAL DATA?

RANSA S.A. (hereinafter, RANSA), with address at Headquarters Km 22 Vía a Daule Guayaquil; Guayas; In accordance with the provisions of the Organic Law on the Protection of Personal Data, it is responsible for the processing of the personal data that is the subject of this instrument and makes this policy for the protection and use of personal data available to you, in order to carry out the processing. of your personal data, with the purpose of guaranteeing your right to their protection.

2. HOW DO WE COLLECT YOUR PERSONAL DATA?

The data that RANSA will process will be those provided by the owner himself through any channel, by the organization he represents or on behalf of whoever he acts, such as data of partners, directors, attorneys, among others, the data generated as a result of the existing legal relationship, as well as those obtained from publicly accessible databases and those transmitted by those of companies indicated in this contract and that we use to carry out for the study of your relationship and for your relationship with us as a supplier.

Likewise, your personal data may be obtained through third-party sources, duly legitimized, such as public consultation systems, state sources, among others.

Likewise, and if there is a legal basis for this, we may obtain your personal data from other companies with which we work, in which case we will notify you how and why we are going to use that data, expressly complying with the provisions of the protection standard. of personal data.

You acknowledge that the information provided is complete, correct and up-to-date, and if you provide information from third parties, you acknowledge that you previously obtained their consent to share your Personal and Sensitive Data with the person responsible.

When you provide data about third parties, these will be processed within the management of the evaluation or study of your relationship and the contractual relationship when it begins. By accepting these conditions regarding the processing of your personal data, you consent to this processing, declare that they are accurate and that you have proceeded to inform these third parties of their content and the corresponding rights that they are entitled to in terms of Data Protection. Notwithstanding the above, RANSA will make every effort to act appropriately in relation to the treatment of said third parties.

3. WHAT PERSONAL DATA IS BEING PROCESSED?

3.1. Non-sensitive Personal Data:

The categories of personal data that will be used with suppliers or third parties are the following:

- Identification data.
- Contact information.
- Personal characteristics data.
- Data on social circumstances.
- Financial and economic.

- Professionals and academics.

4. WHAT ARE YOUR PERSONAL DATA BEING PROCESSED FOR?

Personal data will be used for the following main purposes, which are necessary for your relationship with us as a supplier:

- Carry out internal evaluation and study processes for the possibility of hiring you as a RANSA supplier (based on the execution of pre-contractual measures).
- Validate your tax and banking data, as well as contact the references you have indicated to validate the commercial or professional information. (based on the execution of contractual obligations).
- Verify possible conflicts of interest between you, your client, the shareholders and/or directors and us. (based on our legitimate interest).
- If you qualify, register you as a supplier in our systems (based on the execution of contractual obligations).
- Contact you in relation to the services or products you provide to us (based on the performance of contractual obligations).
- Manage payments, withholdings, discounts and other actions relative and corresponding to the services provided (based on the execution of contractual obligations and legal obligations).
- Manage, maintain and develop the relationship as a RANSA supplier. This includes, but is not limited to, guaranteeing compliance with the obligations of the Suppliers with RANSA, and with the obligations of RANSA with the Suppliers, evaluating compliance with the contracted services, controlling the quality of the products purchased and managing any derived actions. of this study (based on the execution of contractual obligations).
- Send you information that may be of interest to you regarding our services and/or invite you to events and activities of any kind and nature, through any channel, including, but not limited to, electronically (based on your consent).
- Evaluation of the provider's own risks in relation to the activities it carries out, which may include profiling activities (based on our legitimate interest)
- Exercise appropriate legal actions for breach of contractual obligations (based on the execution of contractual obligations).
- Statistical studies and data analytics, including those carried out from websites, information systems or other computer applications (based on our legitimate interest).
- Practice and exercise of our legal compliance policies (based on our legitimate interest).

In general, in addition to the above, RANSA may carry out other processing of Personal Data in which case the provider will receive the necessary information in relation to said processing and RANSA will request your consent if necessary.

RANSA may use automated or partially automated analysis procedures within the legal relationship for the processing of personal data.

5. ON WHAT LEGAL SUPPORT DO WE PROCESS YOUR DATA?

Within the evaluation and study phases for your connection as a supplier, we base our processing on your consent, compliance with pre-contractual measures and our legitimate interest. The classification of the bases was described in the previous section.

Within the execution of the contracted services, as a provider, the processing of personal data is based on the fulfillment of contractual obligations and our legitimate interest, with the sole purpose of guaranteeing the maintenance of the existing legal relationship and for the period it lasts. the same. The classification of the bases was described in the previous section.

6. WHO CAN ACCESS YOUR PERSONAL DATA?

RANSA will only share with third parties the personal data of the supplier, or provided by it, if there is a legal basis for it or in all those cases in which you have given us your consent. It will be understood that there is a legal basis for making such communications when a legal rule requires communication or it is necessary for the provision of the contracted service.

Among these recipients will be the following:

- Competent public sector entities and control authorities that have the power to request information about your data such as Superintendence of Securities and Insurance Companies, Financial and Economic Analysis Unit, Internal Revenue Service, Judges and Courts, State Attorney General's Office, Police National, Superintendence of Data Protection, among others.
- External auditors in compliance with contractual and legal obligations applicable to RANSA.
- Companies that make up the RANSA business group.
- Likewise, it is reported that RANSA and other payment service providers, as well as the payment systems themselves and related technological service providers to which the data is transmitted to carry out each transaction, may be obliged by Ecuadorian legislation to provide information on monetary transactions to the authorities or control bodies, within the framework of the fight against money laundering crimes, failure to control money laundering, terrorism, financing of terrorism, organized crime and other types of crimes that generate economic resources that can be subject to money laundering.

Sometimes we also need to share your information with other people or organizations for the purposes set out in this data protection notice, among which we find:

- The potential buyer or seller, if we sell or buy any business or assets; and
- a third party that gains control over any or all of RANSA's assets (in which case, personal information we hold about our suppliers);
- Suppliers, third parties or our partners, for example actuaries, auditors, lawyers, translators and interpreters, tax advisors, debt collection agencies, credit reference agencies, fraud detection agencies, regulators, data protection

supervisory authorities;

If we share personal data, we will ensure that adequate safeguards are in place to protect your personal information in accordance with data protection laws.

Finally, we inform you that RANSA uses the services of third parties to provide its services, for which said third parties may have to access personal data. These supplier companies may be classified into the following categories: providers of technological and computer services, security companies, courier companies, telephone call answering and issuing services, systems, infrastructure and real estate management and maintenance companies, logistics services, services appraisal, collection management and portfolio recovery services on behalf of third parties, payment method service providers, banking or financial entities, legal and tax advisory services, advertising agencies and marketing and communication services as well as services general professionals. The previous relationship is provided as an example, and RANSA may use services from companies belonging to other sectors of activity to manage the relationship with suppliers and medical providers. RANSA will ensure the correct processing of personal data by them.

Any transfer of personal data outside of Ecuador will be carried out in accordance with current regulations and the provisions issued at the time by the Superintendency of Data Protection.

7. WHAT RIGHTS DO I HAVE OVER MY PERSONAL DATA AND HOW CAN I EXERCISE THEM?

The Owner of the personal data, and of the right to their protection, may exercise the following rights in relation to the processing of their personal data:

- (a) We provide you with more details about our use of your data.
- (b) We provide you with a copy of the personal data that you have provided to us in the LOPDP guidelines.
- (c) We will update any data that has been modified or changed and will rectify any inaccuracies in the personal data we process in accordance with the LOPDP guidelines.
- (d) We delete any personal data that we no longer have a legal basis to use.
- (e) When the treatment is based on consent, withdraw your consent so that we stop carrying out that specific treatment .
- (f) Oppose any processing based on legitimate interest when 1) Fundamental rights and freedoms of third parties are not affected, the law allows it and it is not public information, of public interest or whose processing is ordered by law. 2) The processing of personal data is intended for direct marketing; The interested party will have the right to object at all times to the processing of personal data that concerns him or her, including the creation of profiles; in which case the personal data will no longer be processed for these purposes. 3) When your consent is not necessary for the treatment as a consequence of the concurrence of a legitimate interest, provided for in article 7, and it is justified in a specific personal situation of the owner, provided that a law does not provide otherwise, Unless our reasons for carrying out such processing

outweigh any harm to your data protection rights.

(g) Suspend the processing of your data while in the following situations: 1) When the owner disputes the accuracy of the personal data, while the data controller verifies its accuracy; 2) The processing is unlawful and the interested party opposes the deletion of the personal data and requests instead the limitation of its use; 3) The controller no longer needs the personal data for the purposes of the processing, but the interested party needs it for the formulation, exercise or defense of claims; and, 4) When the interested party has opposed the processing under article 31 of this LOPDP, while it is verified whether the legitimate reasons of the person responsible prevail over those of the interested party.

(h) The portability of your data in a compatible, updated, structured, common, interoperable and machine-readable format, preserving its characteristics; or to transmit them to other responsible parties in accordance with the LOPDP guidelines.

(i) Not be subject to fully or partially automated decisions, including profiling, that produce legal effects on him or that violate his fundamental rights and freedoms.

The exercise of these rights is subject to certain exceptions, in some cases established in the Organic Law on the Protection of Personal Data, to safeguard the public interest (e.g., prevent or detect an illegal act) and the interests of RANSA. If you exercise any of these rights, the legitimacy of the request will be verified and you will receive a response within up to fifteen (15) days.

If you are not satisfied with the use that is made of your personal information or the response you have received when exercising your rights, you have the right to file a complaint with the Personal Data Protection Authority, through the channels that it enables to The effect.

Likewise, you can request the revocation of the consent granted for the processing of your data.

To exercise the aforementioned rights or to raise any question regarding the processing of your personal data, you should contact RANSA, by request addressed to the Personal Data Protection Delegate, at RANSA's headquarters, located at Km 22 Vía a Daule, in front of Unilever (Pingüino Plant), Guayaquil; Guayas, as well as by e-mail with proof of your identity and addressed to dpoec@ransa.net.

8. HOW DO YOU PROTECT MY PERSONAL DATA?

Because RANSA respects your privacy and values your trust, the only people we provide with access to your personal data are those who need to use it in order to manage the existing relationship with you, or to carry out other activities. described in this Personal Data Protection Notice.

We use technical, organizational, administrative and legal security measures to protect the security, as well as the confidentiality, integrity, and availability of your personal data. These measures have been implemented to protect your Personal Information against unauthorized access, disclosure, use and modification and are reviewed and tested periodically.

Despite this, we cannot guarantee or warrant the security of any information you provide to us. We cannot and do not guarantee the absolute security of communications to or from our websites or applications and digital tools, or that data transmitted or stored on or through them, is or will be completely secure against loss, misuse or unauthorized access by third parties.

Likewise, those who intervene in any part of the treatment are obliged to maintain confidentiality regarding personal data and their background. This obligation subsists even after the relationship with RANSA has ended, unless this obligation is extinguished by prior, informed, express and unequivocal consent of the owner, enforceable judicial resolution, or for reasons based on national defense, as well as security or health. public, without prejudice to the right to maintain professional secrecy.

9. WHO CONTROLS OR SUPERVISES ITS COMPLIANCE?

The owner may file a claim with the Data Protection Authority through the means it has enabled for this purpose.

10. HOW LONG WILL WE KEEP YOUR DATA?

RANSA considers different retention periods depending on the type of personal data processing involved and the regulation that regulates it.

The personal data processed will be kept as long as they are necessary to fulfill the purposes of use, compliance with contractual obligations or as long as the owner does not withdraw his or her consent. Once the legal or contractual relationship has ended, personal data will be kept for up to 10 years.

In our digital channels, websites or mobile applications, additional deadlines may be determined in the Cookies Policies, so we urge you to review them individually.

Once these periods have elapsed, the processing will cease and the procedure will be carried out in accordance with those established in the Organic Law on the Protection of Personal Data.

11. WHEN IS THIS POLICY UPDATED?

To consult any modification to this Privacy Notice, we recommend that you frequently visit our website <https://www.ransa.biz/ecuador/> in the "The Company" section, "Privacy Notice" section.

Last update: June of 2024

If you are not interested in receiving communications with offers of products and services from RANSA, you can withdraw your consent through the previously indicated means.

12. ACCEPTANCE

By filling in the forms, checking the box "I accept the Privacy Policy" and clicking to send the data and/or join the groups or communities of social network Applications, and/or by sending e-mails to the Company through the accounts enabled for this purpose, the Supplier declares to have read and expressly accepted this Privacy Policy, and gives his unequivocal and express consent to the processing of his personal data in accordance with the purposes indicated.

13. CHANGE CONTROL

Revision	Section/Paragraph Modified	Actual Change	Date
1	N/A	Initial Edition of the Document.	June/2024

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